

Missouri Core Jail Standards

Please note that the all sections will remain in draft format until accepted and approved by the membership of the Missouri Sheriffs' Association. The working documents will be review for final formatting after any amendments are addressed.

Thank you,

Captain Joseph N. King

MISSOURI SHERIFF'S ASSOCIATION

JAIL STANDARDS SUB-COMMITTEE RECOMMENDATIONS

Section V: Program and Activity

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GOAL: Help detainees to successfully return to the community and reduce recidivism of criminal activity and incarceration

PERFORMANCE STANDARD: Detainee Opportunities for Improvement
Detainees have opportunities to improve themselves while confined.

Programs and Services

MCJS-5.1

Detainee programs, services and counseling are available. Community resources are used to supplement these programs and services.

When available-voluntary participation in programs such as, but not limited to:

- Library
- Religious services
- Health and wellbeing programs

Written policy and procedure based on the guidelines provided in this chapter to facilitate the availability of programs to serve the incarcerated population of the facility, having the goal of personal betterment by the detainee.

Process Indicators: Activity schedules. Facility logs. Observation. Facility policy.

Visiting

MCJS-5.2

The number of visitors a detainee may receive and the length of visits are limited

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only by the facility's schedule, space, and personnel constraints or when there are substantial reasons to justify such limitations. Visitors are required to identify themselves and register upon entry into the facility. Conditions under which visits may be denied and visitors may be searched are defined in writing. Provisions are made for special visits.

Contact visits should be avoided, when possible, due to the introduction of contraband.

A visitors log shall be maintained.

A visit is a privilege that can be revoked or suspended by the Jail Administrator, or his/her designee, when he/she believes it is in the best interest of the safety and security of the Jail facility.

Mail

MCJS -5.3

Detainees may send and receive mail. Detainees determined to be indigent will have access to correspondence materials for outgoing mail service. Both incoming and outgoing mail may be inspected for contraband. Mail may be read, censored, or rejected only when based on legitimate facility interests of safety and security. Detainees are notified in writing when incoming or outgoing letters are withheld in part or in full. The sending party must be notified in writing when mail is not delivered to the detainee. The sender shall be allowed to appeal the decision. Any resulting appeals and final decisions shall be maintained by the facility. Incoming and outgoing privileged mail may be inspected for contraband by staff in the presence of the detainee.

In order to maintain the safety and security of the facility, the refusal of suspicious mail, including packages and letters, is acceptable.

Process Indicators: (1) Documentation of postage provided to indigent detainees. (2) Mail logs and records. (3) Documentation that senders are notified when mail is withheld. (4) Observation. (5) The Jail Administrator shall establish a policy.

Telephone

MCJS-5.4

Detainees are provided with access to telephones

Protocols: Policy and procedure outlining time frames when detainees are authorized access. Such guidelines informing the detainees of policy should be placed into the detainee rule book.

Release

MCJS-5.5

Procedures for releasing detainees from the facility include, but are not limited to, the following:

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- A. Identification of outstanding warrants, wants, or detainers
- B. Verification of identity
- C. Completion and verification of release papers/arrangements
- D. Notification or notification attempts of any victims, as required by law, shall be documented.
- E. If being released to another facility; a provision of medication, as directed by the health authority, should be released to the receiving agent for that facility.
- F. Physical and mental health status shall be forwarded to the receiving facility.

Release from incarceration back into the community

MCJS-5.5.1

At the time of release back into the community: a list of medical, mental health, substance abuse counseling services and other essential resources should be kept by the jail. These program and resource contacts may be given to detainees being released, for their betterment once released.

Protocols: Written policy and procedure. Release forms and procedures.

Process Indicators: Completed release forms and documents. Facility records and logs. Detainee records, and observation.

Exercise and Recreation Access

MCJS- 5.6

Detainees have access to exercise and recreation opportunities.

Comment: None.

Protocols: Written policy and procedure. Facility plans/specifications. Schedules.

Process Indicators: Observation. Measurement. Facility logs and activity records.

Library Services

MCJS-5.7

Detainees should have access to a library.

Protocols: Written policy and procedure. Activity schedule.

Process Indicators: Observation. Qualifications of staff members.

Comment: None.

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Protocols: Written policy and procedure. Applicable laws and regulations.

Process Indicators: External inspection reports, completed forms, including documentation that identified deficiencies were corrected. Work records.

Religious Services

MCJS-5.8

Detainees have the opportunity to participate in practices of their religious faith consistent with existing law.

Comment: None.

Protocols: Written policy and procedure.

Process Indicators: Documentation of detainee religious activities. Documentation of reasons for limitations.

Commissary/Canteen

MCJS-5.9

A detainee commissary or canteen may be available from which detainees can purchase approved items. The commissary/canteen's operations are strictly controlled using standard accounting procedures. Commissary/ Canteen are a privilege. Funds gained in excess of those needed to successfully operate the commissary/canteen shall place those excess funds into the "Inmate Security Fund".

Protocols: Written policy and procedure. Commissary forms and formats. Fiscal

Procedures. Budgets.

Process Indicators: Commissary records. Budgets. Missouri Revised Statutes 221.102